



## Formal Audit and Consideration for 2023-2038 Occupational Authority Request Form

Date: \_\_\_\_\_

We the cottagers of **APL#**\_\_\_\_\_ have completed or initiated work to meet the eligibility requirements as outlined below and request that our cottage lot be audited to determine our eligibility status for 2023-2038 occupational authority.

**Name of cottager submitting request:** \_\_\_\_\_  
(this person must be listed on the lease or license of occupation)

### Eligibility check list. Check all that have been completed or initiated.

Completed    Initiated

Survey – including Crown Land Reference Plan and Surveyors Real Property Report (note, until Ontario Parks and the Ministry of Natural Resources and Forestry approves the draft survey, it is not considered complete)

Total ancillary footprint does not exceed 44 m<sup>2</sup>

All cottage lot structures are located within the surveyed cottage lot boundary

Sewage Inspection has been submitted and all necessary remediation has been completed

All non-native and invasive plant species have been removed from the cottage lot

Where shoreline disturbance exceeds 20 meters or 20% of lot frontage, or where disturbance occurs in more than two shoreline segments, remediation per discussions with the cottage lot team has occurred

All waste materials have been removed from the cottage lot

All debts owing to the Crown have been paid (rent, taxes or service fees)

**Please submit the completed request for audit by December 31, 2020** by mail or email to:

Ontario Parks Cottage Lot Program  
Ministry of the Environment, Conservation and Parks  
1350 High Falls Road  
Bracebridge, ON,  
P1L 1W9  
[algonquin.cottages@ontario.ca](mailto:algonquin.cottages@ontario.ca)